

DIVISION BOARD REPORT

Japanese Language Division

To: Board of Directors and Past Presidents
From: Nadine A. Edwards, Administrator
Date: July 15, 2016
Re: Japanese Language Division – Current Status, Summer 2016

Makeup of the JLD LC

- Planning Committee Members: Hiroki Fukuyama, Jim Patrick (former Division Administrator), Andrew Fernando, Michiyo Kobata, Terumi McAdams, Kazu Aoyama, Phil Soldini, Hiro Tsuchiya
- The Editorial Committee Members: Yoshiko Guy (JLD Web Admin), Tracy Miller (former Editor), Sarah Lindholm, Noriko Nevins, Connie Prener, Rika Mitrik, Hiroki Fukuyama, Jon Johanning, Celine Browning, Paul Koehler, Jim Patrick
- The Networking Committee Members: Nicholas Sturtevant, Kai Lambert, Alan Siegre

Current Status

1. Leadership Continuity and LC Collaboration.
 - a. At ATA56 in Miami the JLD elected new administrators – Nadine Edwards and Yoshihiro Mochizuki (Assistant) – and recruited LC volunteers.
 - b. The designated Dropbox space was handed over successfully, and a dedicated spaced added for each committee.
 - c. The LC is currently experimenting with a free online project management platform, *Freedcamp*. *Freedcamp* allows the creation and assignment of tasks and milestones. Hopefully, interacting via the platform will encourage discussion, action, and updates throughout the year outside of emails and long Skype meetings because the members of the LC will be able to raise discussions and to create, view, share, and act on tasks and milestones based on their schedule.

2. The Division Publication and Communication among Members – no change.
 - a. The JLD Times Blog currently has no Editor. The Division Administrator will direct this group until an Editor is recruited.
 - b. The Division currently has no defined approach to communicating with members despite having a website, a LinkedIn group, a Facebook organization page, and a Yahoo Group.

3. The Planning Committee
 - a. Guest Speaker: The PC has been meeting since December and is on track for submitting a nomination by the HQ deadline.
 - b. Session Proposals: The PC will continue to meet bi-weekly (or as needed) until the proposal deadline March 4th to flesh out a JLD slate for ATA57.

4. The Editorial Committee/ Social Media Presence
 - a. JLD Times Blog: The EC has been gathering and posting conference summaries weekly, and will meet sometime in January to rough the 2016 schedule.
 - b. JLD Social Media: Important announcements posted as necessary; very low traffic.
 - c. Yahoo Group: Jamie Padula added as moderator. Announcements posted as necessary, with occasional news being shared. Very low traffic.
 - d. Website: The Web Admin updates as needed with minutes, committee profiles, messages from the administrators. The JLD will need a new Web Admin in 2017.

5. The Networking Committee plans to meet in February to discuss candidate venues and proposed offsite events (JLD Annual Dinner (formal); Newcomers Lunch (informal); offsite event).

Future Plans

- Evaluate and establish responsibilities for a Secretary (ad hoc Treasurer) position.
- Evaluate the JLD's social media accounts. How do members want to collaborate?
- Recruit a Social Media Coordinator
- Evaluate revamping of current website; recruit and train new Web Admin/Coordinator.
- Make better use of the ATA broadcast beyond the invitation to the Annual Dinner.